

Request for Changing Grading System (Graduate Studies)

Faculty of Engineering Khon Kaen University

Date.....

ที่ ศส 0514.4.1.4/.....

Subject Request for Changing Grading System

To Director of the Office of Academic Development and Administration

(Mr. /Mrs./ Miss)..... Student's ID No.....

is currently enrolled in () Master's Program Plan..... () PhD Program Type.....

Study Program: () Regular program() International program () Special Program Major:Faculty of Engineering

Request for changing grading system for Semester..... of Academic Year..... as follows:

No	Subject code	Subject Title	Number of Units	Section	Original			Change as		
					Credit	Audit	SU	Credit	Audit	SU

Purpose of the request:.....

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Consequently, I request hereby for your consideration.

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 (.....)

For the Head of the Department/ Program Chair	For Graduate Affairs office	For Dean / Associate Dean for Research Graduate Studies and Industrial Liaison
..... (.....)/...../.....	Dear Dean, Kindly consider submitting the request to the Bureau of Academic Administrative and Development for approval. (.....)/...../.....	Dear Director of the Office of Academic Development and Administration I kindly request for your approval. (.....)/...../.....