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**Font required for the whole report: TH SarabunNew**

**Cooperative Education Program Report**

Size 22 Boldตัวหนา

**Title in Thai**

Size 20 Bold

**Title in English**

**Name of Company / Organization:.....................................................................**

ขนาด 16 ตัวหนา

**Number:............ Street:................. Sub-district:............................................**

**District:........................ Province:.................................**

Size 16 Bold

ขนาด 16 ตัวหนา

**Miss.......................................................**

**Student Number:.........................**

Size 20 Bold

**Semester:................. Academic Year: ………..**

Size 20 Bold

**Major:.................................., Faculty of Engineering,  
Khon Kaen University**

**Title in Thai: ................................................**

**Title in English: ................................................**

Size 16 for the whole page

### **Reporter:** **................................................** Student Number: xxxxxxxxx-x

**Faculty:**  **................................................**

**Major Subject:** **................................................**

.................................................................

(...............................................................)

Cooperative Education Advisor

**Do not fill in if there is no Cooperative Education Advisor.   
This part can be removed, leaving only the main Student Advisor and the Supervising Officer.**

.................................................................

(...............................................................)

Cooperative Education Co-Advisor

.................................................................

(...............................................................)

Supervising Officer

#### Abstract

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Size 16

#### Abstract

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**Acknowledgements**

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Example of Acknowledgements

**All pages should be close to the right margin.**

The Cooperative Education Program I participated at: ............................ from ................(Day) ……….. (Month)............... (Year) to ................(Day) ……….. (Month)............... (Year) enabled me obtain a lot of valuable knowledge and experiences. The report on the Cooperative Education Program has been completed with cooperation and support from the following individuals:

Size 16

1. Name- Surname...........................Position:........................

2. Name- Surname...........................Position:........................

3. Name- Surname...........................Position:........................

4. Name- Surname...........................Position:........................

5. Name- Surname...........................Position:........................

6. Name- Surname...........................Position:........................,

And many others who have assisted me in completing this report, whose names are not given here.

Thanks are extended to those who provided information and consultation for writing this report. Your assistance, attention and care made me understand the real working life. Thank you.

Miss / Mr.......................................................

Author of this Report

#### Content

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Page

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Abstract (2)

Acknowledgements (3)

Content (4)

List of Tables (5)

List of Figures (6)

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Figure 8.......................... ?

###### Chapter 1

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**Introduction**

**Background and Rationale**

.........................................................................................................................................................................................................................................................................................................................................................................................................................................................................

**Objectives of the Work**

1. To.................................................
2. To................................................

Size 16

1. To...............................................
2. To................................................
3. To................................................

**Scope of Work  
.....................  
Company’s / Organization’s History and Details**

- Name and address of the Company / Organization

- Characteristics of operations, major products, outcomes or services of the

Company / Organization

- Organizational management and administration

- Position and characteristics of the job assigned to the student

- Name and position of the supervising officer (or mentor)

- Length of the work

**Expected Outcomes**

**.......................Chapter 2**

Size 20 Bold

**Project Details**

**Literature Review**

…………………

**For Research**

- Details of the steps in doing research

- Research results

Size 16

- Others

**For Website Construction**

- Steps in constructing the website

- Results from constructing the website

- Others

**For Database Construction**

- Steps in constructing the database

- Results from constructing the database

- Others

**For other works** (Based on appropriateness)

**Chapter 3**

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Size 16

**Conclusion of the Work**

- Expectations  
- Benefits from the work

To oneself

To the workplace

To the University

- Analysis of the strength, weakness, opportunities and threats (Swot Analysis)

**(for the student under the Cooperative Education Program)**

- Impressive experiences / special experiences

..............................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

**Chapter 4**

**Problems and Recommendations**

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**The Workplace**

Problems

1................................................................................................................

2................................................................................................................

Size 16

Recommendations

1................................................................................................................

2................................................................................................................

**The University**

Problems

1................................................................................................................

2................................................................................................................

Recommendations

1................................................................................................................

2................................................................................................................

**The Student**

Problems

1................................................................................................................

2................................................................................................................

Recommendations

1................................................................................................................

2................................................................................................................

**References**

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**Use the following system:** [**https://gsbooks.gs.kku.ac.th/50/manualthesis/**](https://gsbooks.gs.kku.ac.th/50/manualthesis/)

**Example**

น้อม งามวิไล. 2540. **เคมีคลินิก**. พิมพ์ครั้งที่ 3. กรุงเทพฯ: โอเดียนสโตร์.

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###### Appendix A

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**Pictures from the Cooperative Education Workplace**

**Company / Organization:................................**

**Additional Instructions**

* Use TH Sarabun New Font, Size 16 mainly.
* Type vertically. Figures or Tables may be added horizontally as necessary.
* The number of chapters here is only an example and can be appropriately adjusted.
* Follow these guidelines for the margins:

Top 1.5 inches

Bottom 1.0 inches

Left 1.2 inches

Right 1.0 inches

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